

PROPOSAL

Tuesday, 21 July 2026

Mr Jay Yeo Wei Jie
Variety Communications Pte Ltd
1092 Lower Delta Rd
#01-02, Singapore 169203
T: + 65 96723066
Email: jay@varietycommunications.com

Dear Mr Yeo,

VARIETY COMMUNICATIONS PTE LTD: ACCOMMODATION & MEETING GROUP
WEDNESDAY, 19 MAY 2027 TO SUNDAY, 23 MAY 2027

Thank you for considering **PARKROYAL COLLECTION Pickering, Singapore** as the venue for your upcoming group event. We are confident that this proposal will serve as the foundation for a successful and mutually beneficial partnership with your esteemed organization.

Please note that this proposal is subject to the terms and conditions outlined in the attached document, which forms an integral part of this offer.

We would be delighted to welcome your valued guests to our hotel. As a proud recipient of multiple awards, including the prestigious World's Leading Green City Hotel by the World Travel Awards, and certification from the Global Sustainable Tourism Council (GSTC), we remain committed to sustainable hospitality and responsible business practices.

Meanwhile, if you require further assistance, please do not hesitate to contact me at +65 6809 8955 or email at lin.peiying@pphg.com

Inspiringly yours,



Lin Pei Ying
Assistant Sales Manager

MR JAY YEO WEI JIE
VARIETY COMMUNICATIONS PTE LTD: ACCOMMODATION & MEETING GROUP
WEDNESDAY, 19 MAY 2027 TO SUNDAY, 23 MAY 2027

ACCOMMODATION ARRANGEMENTS

The proposed function rooms are based on a minimum of 120 paying guest rooms per night.
If the nightly room count falls below 120, the Hotel may reassign or waitlist your request until 60 days before the event.

Room Type	Wed, 19 May 27	Thu, 20 May 27	Fri, 21 May 27	Sat, 22 May 27	Sun, 23 May 27
Run of House	120	120	120	120	Check-Out
Total Room Nights	120	120	120	120	-

Room Rates : ~~S\$420.00~~++ per room per night (Single Occupancy)
S\$445.00++ per room per night (Double Occupancy)

Room Rates Includes : Complimentary daily breakfast
Unlimited internet access
One-time complimentary minibar for all staying guests

Pre & Post Event : The room rates mentioned are applicable for two (2) days before and after the actual event date, subject to room availability.

Check-in / Check-out Time : 3:00pm | 12:00pm

Early & Late Check-out : Early check-in and late check-out depend on room availability. For confirmed early arrivals, a one-night pre-block charge applies. Late check-out until 6:00pm is charged at 50% of the rate & after 6:00pm, a full night's rate applies.

Rooming List : We offer you two options for booking rooms for your delegates

GroupMax
Individuals will manage reservations online through a custom website shared with attendees. Reservations must be made by the Hotel's cut-off date to get the group rate.

Excel
The planner must submit an excel room list by the cut-off date for upload. Changes or cancellations follow the group contract. Reservations made by the cut-off qualify for the group rate.

Additional rooms requested beyond the blocked number are subject to availability and may have varying rates

No-Show : Should there be a 'No-Show' for guaranteed reservations on day of arrival; a full duration room charge will be levied as "No-Show" charge.

Cancellation Policy : The Hotel reserves the right to charge for full duration for any cancel or release of rooms after the signing of the agreement

Early Departure Policy : The Hotel reserves the right to impose a charge on the balance room nights for any early departure from the original dates.

PARKROYAL COLLECTION

PICKERING, SINGAPORE

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WILLIAM PICKERING BALLROOM

The William Pickering Ballroom features soaring ceilings, floor-to ceiling windows, command with the striking 16-metre LED wall, complemented by dual secondary screens that also serve as teleprompters



ALEXANDER ROOM

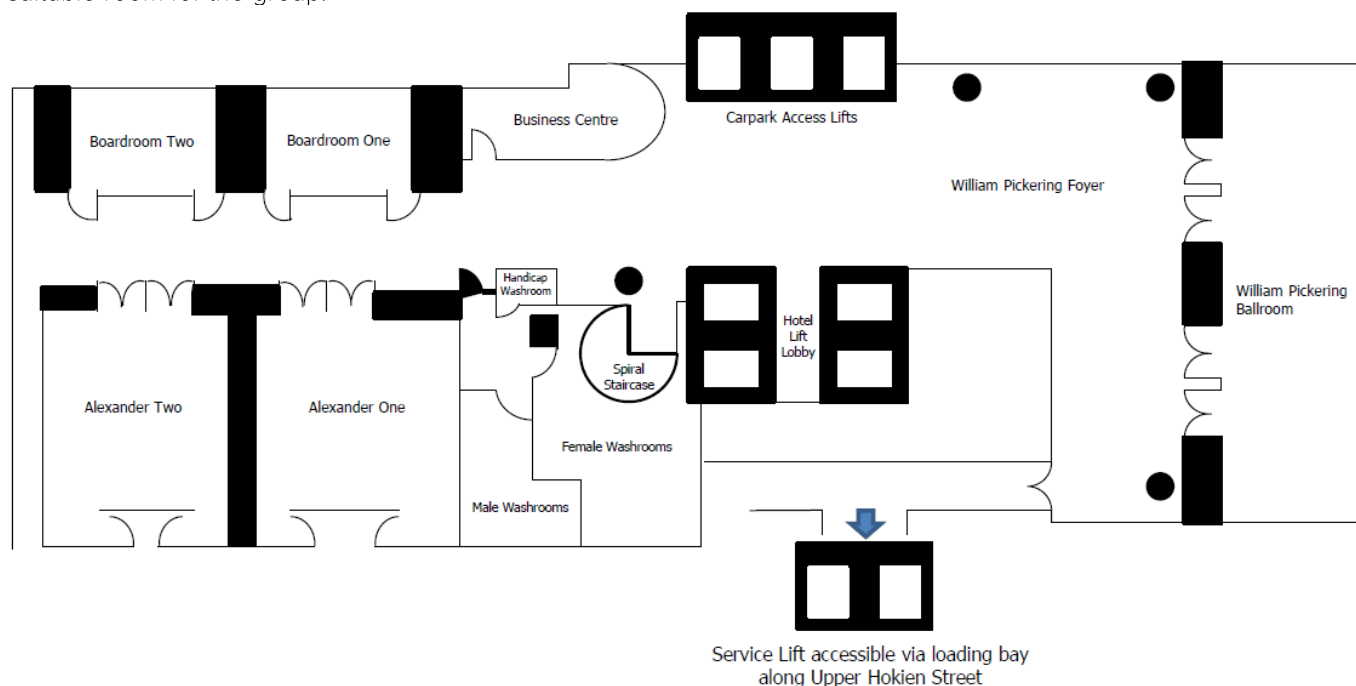
For corporate events of a larger size, the partition between Alexander One and Alexander Two can be folded away to create the Alexander Room and is equipped with dual 6-metre LED screens and upgraded sound systems

3 Upper Pickering Street,
Singapore 058289
+65 6809 8888
enquiry.prsp@parkroyalcollection.com
panpacific.com

MR JAY YEO WEI JIE
VARIETY COMMUNICATIONS PTE LTD: ACCOMMODATION & MEETING GROUP
WEDNESDAY, 19 MAY 2027 TO SUNDAY, 23 MAY 2027

MEETING / CATERING ARRANGEMENTS

Function rooms are proposed based on the estimated number of attendees. The Hotel reserves the right to reassign a suitable room for the group.



Day / Date	Time	Type of Event	Persons	Proposed Venue	Setup
Thu, 20 May 27	9:00 AM to 5:00 PM	Full Day Meeting	120-150	William Pickering Ballroom	Cluster
Fri, 21 May 27	9:00 AM to 5:00 PM	Full Day Meeting	120-150	William Pickering Ballroom	Cluster

Kindly note that **no reservation** has been made for the above-mentioned date(s). Upon your acceptance of our proposal, we will be pleased to reserve the above-mentioned function room accordingly, subject to availability at point of reservation.

Meeting Package

Full Day Meeting Package can be arranged at **S\$140.00++ per person per day** based on a **minimum guarantee of 200 persons per day**, which includes:

- 2 Coffee Break with 3 Snack Items per break
- Complimentary usage of 16-metre LED wall for William Pickering Ballroom
- One (1) Rostrum with Microphone and Two (2) Wireless Handheld Microphone
- Two (2) Flipcharts with Assorted Markers
- Complimentary Wi-Fi access for all guest
- Complimentary car park for 20% of your guaranteed guest attendance (additional car park coupon can be arranged at S\$15.00nett per coupon)

PARKROYAL COLLECTION

PICKERING, SINGAPORE

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Note

- The hotel has appointed Encore Event Technologies, a leading audio-visual and event production company, as its exclusive event production partner. For any event held at the Hotel that requires AV or related production support, Encore Event Technologies shall be the designated provider.
- Kindly be informed that the hotel built in system are meant for speeches only.
- The Hotel is not Halal certified, should you require Halal Certifications, please do contact Muslim Authorities of Singapore for arrangements. Please be advised that charges may apply and this will be borne by the client.
- Extension on usage of function venues are subject to availability closer to date of event

SUMMARY

All rates quoted are subject to a 10% service charge and 9% goods and services tax, unless noted otherwise.

Guest rooms and function spaces are not reserved for your group and are subject to availability when booking tentatively or definitively.

Rates are valid until **Tuesday, 28 July 2026** after which they may change without notice. If another party wishes to confirm before this date, we may shorten your option period and offer you first refusal. You will have two working days to confirm by signing and returning this proposal.

For any clarification, please contact me at +65 6809 8955 or email me at lin.peiying@pphg.com

We look forward to the opportunity of welcoming your guests to PARKROYAL COLLECTION Pickering and hosting your event.

Inspiringly Yours,



Lin Pei Ying
Assistant Sales Manager
PARKROYAL COLLECTION Pickering
3 Upper Pickering Street
Singapore 058289
T: +65 6809 8955
E-mail: lin.peiying@pphg.com

PARKROYAL COLLECTION Pickering, Singapore

Iconic Design



First hotel-in-a-garden in Singapore's business district

Greenery enshrouds
16 storeys
with rooms that open out to sunlit corridors

Designed by

WOHA

a Singapore-based architectural practice famous for biophilic designs

4 landscaped terraces with distinct natural environments, inspired by rice paddies



Insta-moments aplenty at the 9 birdcage-inspired cabanas on our wellness floor



1 MICHELIN Key, MICHELIN Guide 2025

50 Most Influential Tall Buildings in the World, Council on Tall Buildings and Urban Habitat (CTBUH), 2019

Gold Winner, FIABCI World Prix d'Excellence Awards, 2014

Inspiringly yours

PARKROYAL COLLECTION
PICKERING, SINGAPORE



Sustainability and Eco-Friendliness

Foliage covers **>200%** of hotel's land area (15,000 sqm)



50 + plant varieties for air purification



The rainwater harvesting system collects and recycles rainwater to irrigate the gardens



Filtered water system in guestroom eliminates single-use plastic bottles



Motion and rain sensors regulate energy and water usage



Solar cells light up the gardens



High-performance glass for solar performance



Global Sustainable Tourism Council (GSTC) certified, industry criteria for hotels



World's Leading Green City Hotel, 2018 - 2025, by World Travel Awards

Sustainable Hotel 2020, awarded by Hotel Investment Conference Asia Pacific (HICAP)

Lifestyle and Well-being



Resort-like and nature-inspired features throughout the hotel
One floor is dedicated to wellness, including:



Infinity pool, fitness centre and St. Gregory



Two-storey waterfall



300m garden walk



Wellness classes every weekend

Lime, our open-kitchen concept restaurant, holds the highest tier recognition in Singapore Food Agency's Farm-To-Table Recognition Programme for its use of locally sourced ingredients



The rooftop Urban Farm is home to over 50 varieties of greens, which are harvested daily and used in the restaurant



Wedding guests can opt for an eco-chic banquet menu



Sustainable MICE package to help meetings and events go green