



THE RITZ - CARLTON

MILLENNIA SINGAPORE

Proposal specially prepared for:

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(Revised 2)
Y.E.N Summit 2027
19 to 22 May 2027



Located in the heart of Marina Bay and close to the city's most notable icons, The Ritz-Carlton, Millenia Singapore is renowned for panoramic views from its spacious guestrooms and suites. This 608-room luxury hotel is distinguished by award-winning hospitality synonymous with The Ritz-Carlton brand.

The hotel features an exclusive Club Lounge on level 32 which boasts five daily culinary presentations and all-day champagne. World-class dining options include Colony which showcases a true taste of Singapore, the one Michelin star Cantonese dining at Summer Pavilion, The Ritz Lounge – a pearlescent-hued haven for contemporary all-day dining, and the award-winning 1960s inspired Republic bar. Exclusive EPICUTIS® facials and ESPA body treatments can be enjoyed at the award-winning Ritz-Carlton Spa.

The hotel showcases more than 40,000 square feet of indoor and outdoor meetings and event space, suitable for board meetings, product launches, corporate celebrations and other high profile events. A personalised catering menu, along with expert attention to every detail by a team of dedicated catering and conference services managers, ensure every business meeting is executed with flair, from beginning to end.

ACCOMMODATION

Date of Arrival : Wednesday, 19 May 2027
 Date of Departure : Saturday, 22 May 2027

No. of Rooms Needed : 140 rooms at peak
 Room Requirement : Deluxe Kallang

*** Please be advised no guestrooms have been blocked and bed-type requests are subject to availability upon check in.**

ROOM BLOCK (MAY 2027)

Date	19 May (Wed)	20 May (Thu)	21 May (Fri)	22 May (Sat)	Total
Deluxe Kallang	124	124	124	C/O	372
Club Deluxe Suite	16	16	16	C/O	48
Total	140	140	140	C/O	420

Room Category	Special rate for this group
Deluxe Kallang (549 sq ft / 51 sq m) 	Room with 01 Buffet Breakfast and In-Room Internet Access S\$380.00++ per room, per night
Club Deluxe Suite (775 sq ft/ 72 sq m) 	Suite with Club Access & Club Benefits (Single) S\$980.00++ per room, per night
Club Premier Suite (775 sq ft/ 72 sq m) 	<u>Optional</u> Suite with Club Access & Club Benefits (Single) S\$1,080.00++ per room, per night

- *Group size for the above special group rates is from a daily minimum commitment of **126 rooms at peak** and above. Any request for guestrooms on different categories or out of the allotment is subject to guestroom availability in whichever categories and different room rates at the discretion of the Hotel.*
- *Additional Buffet Breakfast at The Colony Restaurant can be arranged at S\$65.00++ per guest, per day. (Breakfast rate is subject to change)*
- *There will be an additional charge of \$100.00++ per day for each additional third person in a guestroom. And maximum of two (2) children under the age of twelve (12) per room is free.*
- *These guest room rates will be in effect for two (2) days prior and two (2) days following your group subject to availability at prevailing rates.*

Arrival Departure

Check-in time at the Hotel is after 1500hrs. Check-out time is prior to 1200hrs.

Room Drop

A Room Drop charge of S\$5.00nett per room per trip will be applied, and it should be arranged in advance. Last minute requested Room Drop fee will be adjusted and subject to availability.

Commission Payment

We are pleased to offer a ten percent (10%) commission on room only rate for each paid and materialized room night to "Variety Communications Pte Ltd" for this group EXCEPT for room rate for staff room, no show and cancellation.

Room Category	Commission Payable
Deluxe Kallang (Single)	S\$34.50nett per room per night
Club Deluxe Suite (Single)	S\$94.50nett per room per night

Guest Rooms Facilities & Amenities

The following are the guest room features of The Ritz-Carlton, Millenia Singapore:

- Spacious bedroom with one King or two Twin Beds
- Ample closet space
- Expansive work desks with built-in power points and multiple power adaptor sockets
- Nespresso coffee machine
- Flush wall-mounted LED IPTV
- Complimentary high-speed wireless internet access
- Luxurious marble bathroom with iconic octagonal window
- Separate bathtub and shower stall with rainshower feature
- Signature Diptyque bath amenities

Smoke-free Hotel Policy

The Ritz-Carlton, Millenia Singapore is committed to providing its guests and associates with a smoke-free environment. Smoking is strictly prohibited in all areas of the hotel, including the guest rooms

We regret that a cleaning fee will be imposed on any guest in violation of this policy, in order to restore the environment and/or guest room to a smoke-free condition.

Please note that smoking is only allowed in the designated smoking area located outside the hotel.

The following fees apply for any violation of our smoke-free hotel policy:

Deluxe rooms: S\$800.00++

Suite rooms: S\$1,000.00++

Ritz Suite: S\$10,000.00++

***One night room charge is applicable in addition to the above cleaning fees.**

THE RITZ-CARLTON CONFIDENTIAL AND PROPRIETY INFORMATION

No Shows and Cancellations

Each individual room cancellation(s) 30 days prior to first arrival will be subject to a one hundred percent (100%) charge of the entire length of period booked. Any no-show on the specified date of arrival or early check-out on the specified date of departure will be subject to a one hundred percent (100%) charge of the entire length of period booked.

Deposit / Payment Schedule

In line with the Hotel's guidelines, we would require the following non-refundable deposit as an indication of a firm reservation of all the meeting arrangements.

Date	Guest Rooms	Conference / Banquet Charges
Upon signing of agreement	25% of total rooms revenue	25% of estimated total conference and banquet charges
90 days prior to the Event	Additional 25% of total rooms revenue	Additional 25% of estimated total conference and banquet charges
60 days prior to the Event	Additional 25% of remaining total rooms revenue	Additional 25% of remaining estimated total conference and banquet charges
30 days prior to the Event	Total rooms revenue	Total estimated conference and banquet charges

Cancellation Charges

In the event that you wish to cancel the entire event and withdraw from the package the following liquidated damages shall apply :

Date of Cancellation Notice Received prior to first contracted arrival dates	Total Guestroom Revenue	Total Conference and Banquet Charges
After signing the contract	25% of total rooms revenue	25% of the total conference and banquet charges
90 – 61 days prior to the first arrival	50% of total rooms revenue	50% of estimated total conference and banquet charges
60 – 31 days prior to first arrival	75% of total rooms revenue	75% of estimated total conference and banquet charges
30 days or less to first arrival	Total rooms revenue	Total estimated conference and banquet charges

The total liquidated damages are calculated by multiplying the total room nights by the contract rate, plus agreed upon total food and beverage covers multiplied by the Hotel's average banquet check. The Hotel agrees that, after receipt of such amounts, it will not seek additional damages.

Advance payments held by the Hotel are non-refundable and will be applied towards any outstanding charges due to the Hotel, including cancellation damages due as a result of cancellation.

MEETING REQUIREMENTS



Meeting Package

Our Full-Day Meeting Package is priced at S\$168.00++ per guest, per day (*minimum for number of attendees applies*) and incorporates the following:

- Use of a main meeting room from 0900 - 1700 hrs only
- Two (2) coffee breaks with four (4) snack items per break
- One (1) lunch
- One (1) flipchart, one (1) whiteboard with colored markers, one (1) rostrum with attached microphone and one (1) wired or wireless microphone, writing pads and pens, mints, iced water
- Complimentary parking vouchers for 20% of your final confirmed number of seminar guests

MEETING SPACE GRID

Thursday, 20 May 2027				
Event	Time	Number of Guests/ Set Up	Proposed Venue	Charges
Full Day Meeting	0900 to 1700hrs	150 guests/ Cluster	Garden Pavilion (Level 2)	Full Day meeting package at S\$168.00++ per guest per day. Includes 2 coffee breaks with 4 snack items and lunch. <i>* Minimum Food & Beverage spend of S\$30,000.00++ per day is applicable for the usage of Grand Ballroom, inclusive of an overnight hold. Meeting Package may be included in this minimum spend.</i>
Coffee Break	AM/PM	150 guests/ Standing	Garden Pavilion Patio (Level 2)	Part of meeting package.
Buffet Lunch	1200 to 1300hrs	150 guests/ Standing	Garden Pavilion Patio (Level 2)	Part of meeting package.
Breakout Room 1	0900 to 1700hrs	50 guests/ Cluster	North Pavilion (Level 2)	Room rental at S\$11,000.00++ per day, including an overnight hold.
Breakout Room 2	0900 to 1700hrs	50 guests/ Cluster	Junior Ballroom (Level 3)	Room rental at S\$14,000.00++ per day, including an overnight hold.

Friday, 21 May 2027				
Event	Time	Number of Guests/ Set Up	Proposed Venue	Charges
Full Day Meeting	0900 to 1700hrs	150 guests/ Cluster	Garden Pavilion (Level 2)	Full Day meeting package at S\$168.00++ per guest per day. Includes 2 coffee breaks with 4 snack items and lunch. <i>* Minimum Food & Beverage spend of S\$30,000.00++ per day is applicable for the usage of Grand Ballroom, inclusive of an overnight hold. Meeting Package may be included in this minimum spend.</i>
Coffee Break	AM/PM	150 guests/ Standing	Garden Pavilion Patio (Level 2)	Part of meeting package.
Buffet Lunch	1200 to 1300hrs	150 guests/ Standing	Garden Pavilion Patio (Level 2)	Part of meeting package.
Breakout Room 1	0900 to 1700hrs	50 guests/ Banquet	North Pavilion (Level 2)	Room rental at S\$9,000.00++ per day.
Breakout Room 2	0900 to 1700hrs	50 guests/ Banquet	Junior Ballroom (Level 3)	Room rental at S\$12,000.00++ per day.

Audio/Visual Equipment for Garden Pavilion:

** Exclusive venue partner rate by Unearthed Productions.*

AV Package

- Full Day Package is priced at \$4,500.00++ per day (up to 8hrs)
- Half Day Package is priced at \$2,800.00++ per day (up to 4hrs)
- * Every additional hour is at S\$300.00++ per hour*

Inclusive of:

- Usage of LED Wall 7m (L) x 4m (H), ABSEN2.5mm
- PA system: 10 column speakers, 4 wireless microphones and 1 audio mixer
- Lighting: 4 moving lights and 6 wash lights
- 1 Technician on standby

** For any additional equipment rentals, please refer to the attached rental list.*

Terms & Conditions:

- *In the event that an external vendor is engaged and the removal of the existing LED wall is required, a fee of S\$4,500.00++ will apply.*
- *Setup fee of S\$150.00++ applies to all orders below S\$500.00.*
- *Setup fee waived for all orders exceeding S\$500.00.*
- *A minimum notice period of 8 to 10 working days is required for confirmation.*

An additional surcharge will apply for additional hours or special requests.

North Pavilion / Junior Ballroom

- LED Screen at S\$1,500.00++ per unit per day
- Side Projector (North Pavilion) at S\$450.00++ per unit per day

- *Please note that should there be confirmed events in the evening, the Hotel requires the function room to be vacated by **5pm** to facilitate a turnover for the next event (unless held for overnight hold at separate charge).*

Function Space

North Pavilion / Junior Ballroom usage

Kindly be advised that the Hotel requires a minimum guarantee of fifty (50) guestrooms on peak nights for the usage of North Pavilion / Junior Ballroom. Should the minimum requirement not be met, the Hotel will only be able to confirm the North Pavilion / Junior Ballroom availability 30 days prior to event date.

Garden Pavilion usage

Kindly be advised that the Hotel requires a minimum guarantee of seventy (70) guestrooms on peak nights for the usage of Garden Pavilion. Should the minimum requirement not be met, the Hotel will only be able to confirm the Garden Pavilion availability 30 days prior to event date.

**Availability of Meeting Space and Guestrooms
(Waitlisted)**

Please be advised that there are currently tentative bookings at the appropriate meeting space required. However, we will do our utmost to clear the tentative bookings if client is agreeable to the rates offered herein.

Guestrooms have not been reserved. When we receive your advice that our offer is agreeable in-principle, we will place a tentative hold on the rooms.

ROOM CAPACITY CHART

	AREA		LENGTH		WIDTH		HEIGHT	
NAME OF ROOM	SQ (FT)	SQ (M)	FT	MTR	FT	MTR	FT	MTR
Garden Pavilion	4359.38	405	88.58	27	49.21	15	16.4	5.0
Garden Pavilion Outdoor Patio	1291.67	120	98.43	30	13.12	4	-	-
North Pavilion	1475.45	137.07	64.15	19.55	23	7	8	2.4
Junior Ballroom 1	1163	108	43	13.5	8	26.3	15.8	4.8
Junior Ballroom 2	1163	108	43	13.5	8	26.3	15.8	4.8
Junior Ballroom	2325	216	43	13.5	16	52	15.8	4.8

DINING OUTLETS

COLONY – A TRUE TASTE OF SINGAPORE



The restaurant showcases local, Chinese, Indian, Indonesian, Malaysian and Western dishes through seven open kitchens and breakfast, lunch and dinner buffets.

Distinct experiences include a Sunday champagne brunch, table-side cocktails and a bakery offering fresh items each day.

Breakfast	6:30am to 10:30am (Daily)
Lunch	12.00pm to 2.30pm (Mondays to Saturdays)
Dinner	6.00pm to 10.30pm (Daily)
Champagne Brunch	12:00pm to 3:30pm (Sunday Only)

SUMMER PAVILION – A MODERN CANTONESE CUISINE



Earning a Michelin star for its eighth consecutive year, Singapore's Summer Pavilion offers authentic Cantonese cuisine in a sophisticated setting. Serving lunch and dinner, the Chinese garden-inspired setting features hand-painted tableware, six private dining rooms and a tea salon offering specialty selections from Tea Bone Zen Mind.

Lunch	11:30am to 2.30pm (Daily)
Dinner	6.30pm to 10.30pm (Daily)

REPUBLIC BAR



Republic Bar is centered on a strong beverage programme devoted to the decade of the 1960s, with an emphasis on cocktails, premium spirits, and craft drinks, complemented by a selection of bar bites. The bar offers a more energetic and social setting, ideal for casual gatherings and evening occasions.

Cocktail	5:30pm to 12:00am (Sundays to Thursdays)
	5:30pm to 1:00am (Fridays to Saturdays)

THE RITZ LOUNGE



The Ritz Lounge is a pealescent-hued haven designed for guests seeking a relaxed yet elegant environment for contemporary all-day dining, serving breakfast, lunch, afternoon tea and dinner.

Breakfast	8:00am to 11:30am (Daily)
Lunch	11:30am to 3:00pm (Daily)
All Day Dining	11:30am to 10:30pm (Daily)
Afternoon Tea	3:00pm to 5:00pm (Daily)
Dinner	5:30pm to 10:30pm (Daily)

** 4 vitrines offering caviar, antipasti, cheese, chocolates and pastries will be available throughout the day.*

TRANSPORT CHARGES

Singapore Changi Airport is located approximately 18km from the hotel. Travelling time by car is approximately 20 minutes. We recommend that your guests be picked up from the Changi International Airport in one of the transports as listed below:

2026 LIMOUSINE TRANSFERS + MEET & GREET SERVICES RATES				
Vehicle Type / Model	RATES (rates quoted in NETT rate)			
	Arrival Transfer with Greeter at Arrival Hall	One-Way Transfer (Point to Point / Departure)	Hourly Rates (Required minimum usage of 3 hours)	Additional Stops
Mercedes S Class		S\$350.00		S\$30.00
Mercedes E Class		S\$250.00		S\$30.00
MPV Toyota Vellfire/Alphard		S\$250.00		S\$30.00
Mercedes Viano (6 Seater)		S\$250.00		S\$30.00
Combi 13-Seater		S\$250.00		S\$30.00
Coach 19/23-Seater		S\$350.00		S\$90.00
Coach 44-Seater		S\$350.00		S\$90.00
Luggage Truck (10 feet)		S\$350.00		S\$90.00
Mercedes-Benz EQS SUV		S\$350.00		S\$30.00
Mercedes-Benz EQS Sedan		S\$350.00		S\$30.00
Mercedes Benz EQE Eclass		S\$250.00		S\$30.00
2026 JETQUAY MEET AND GREET SERVICES				
Types of Service	RATES			
Gateway Service <u>without</u> Buggy Service	S\$200.00 nett (inclusive of 02 guest) Meet & Greet escort through immigration, baggage collection, and arrival hall (no buggy, no lounge).			
Gateway Service with Buggy Service	S\$500.00 nett (inclusive of 02 guest) Meet & Greet escort with buggy through immigration, baggage collection, and arrival hall (no lounge).			
Quayside Service	S\$650.00 nett (inclusive of 02 guest) Meet & Greet with buggy to CIP Terminal, dedicated immigration, check-in, baggage handling, and JetQuay lounge access.			
Jetside	S\$2,500.00 nett (inclusive of 02 guest) Private limo to CIP Terminal, dedicated immigration, check-in, baggage handling and JetQuay lounge access.			

Please be advised that guests taking coach will be met at the designated exit after they clear customs. Our hotel representative will be holding signage bearing the guests' names and they will be brought straight to the coach waiting area.

**Above rates are subject to changes*

Sustainability Efforts

The hotel is committed to environmental safe practices such as but not limited to the following:

- Glass water carafes are used in meetings and events instead of plastic water bottles.
- We have eliminated the use of plastic straws and replaced them with reusable glass straws or biodegradable straws.
- Used cooking oil are collected on a weekly basis for a vendor to treat and convert to biofuel.
- Increased usage of LED lighting in the hotel to save energy.
- Used Nespresso coffee capsules are collected from all guest rooms and events for the vendor, which are recycled to be used for organic farming.
- We have replaced small single-use guest bath amenities with residential-size large bottles and introduced environmentally-friendly bath and vanity accessories (i.e. toothbrushes, combs and shavers).

Broadband Access in Hotel

All guestrooms, public areas and conference / meeting space will have complimentary internet access for wireless connection.

Car Park

Car park charges are as follow:

Mondays to Fridays

7am to 6pm (\$3.90 for the first hour and \$1.95 for every subsequent 1/2 hour)

6pm to 7am - \$3.00 per entry

Saturdays, Sundays and Public Holidays (All Day)

\$2.80 for the first 2 hours and \$1.40 per subsequent 1 hour

Service Charge and Government Taxes

All rates, unless otherwise quoted "nett", are subject to 10% service charge and applicable goods and services tax (GST) at 9%. GST is calculated based on total amount, which includes service charge. Please note that the rates are subject to change in accordance with the government policy.

Validity of Offer

The validity of this offer expires on **Monday, 3 August 2026**. After which, all rates will be re-negotiated and any space held subject to availability.

Once again, thank you for giving us this opportunity and we look forward to working closely with you towards the success of this event.

Thank you and best regards,



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